

01. April 2022

Employer GmbH

Ms. Petra Personaler
ABC-Street 99
98765 Sample City

Application as service employee on a 450-euro basis

Dear recruiter,

1. Entry: good motivation in relation to the company, the products or what appeals to you. or reference to the job advertisement
2. Where am I right now: name of university, course of study
3. Top competencies: e.g. resilient employee with a friendly manner and flexible working style, customer satisfaction is important, etc.
4. Values and goals: e.g. want to finance my studies with the job
5. Formalities: starting date
6. Conclusion: "Have I aroused your interest? Then I look forward to a personal interview."

Best regards

Max Muster

Max Muster

Enclosures

- Curriculum Vitae
- Testimonials